

**Rockcliffe Lawn Tennis Club
Board of Directors Meeting
Wednesday, May 5th, 2010 at 7pm
240 Manor Avenue**

AGENDA

- 1. Opening Remarks**
- 2. Approval of the agenda and April 11th minutes**
- 3. Club manager report**
- 4. Membership**
- 5. Report on progress of the Junior tennis programme 2010**
- 6. Status Report: on Courts & Grounds projects completed to date**
- 7. Tournaments**
- 8. Finances**
- 9. Other Business**

Rockcliffe Lawn Tennis Club
Board of Directors Meeting
Wednesday, May 5th, 2010 at 7pm
240 Manor, Rockcliffe Park

Directors in attendance: Beata Garel-Jones, David Adam, Nadia Freeman, Peter Gonda, Brian Marley-Clarke, George Pickering, Luisa Castro and Caroline Vecchio. Bob Roberts sends his regrets.

Approval of the agenda:

President welcomed new Board member, Mr. David Adam, who will be the new Director of the Junior Program. She proceeded and tabled a motion to have today's agenda and the minutes of April 11th approved which was carried unanimously. Outstanding from last meeting was the issue of how Club was to pay students, i.e. per contract or as employees. The decision is to continue to pay students as employees.

Club Manager Report

As the new Manager, Luisa thanked the Board for their support in this transitional period. She reported that the Club house files and documents were not properly filed, and that she had to go through some documents dating back from 1991. With the exception of financial documents, many files had to be disposed of. Club house is now better organized; membership cards for the 2010 season are being printed and laminated. Members who will not have attended the Club house in the next week will see their membership cards mailed to them. Peter Gonda recommended that a manual be developed regarding the administration of the Club house for easy reference in rotational years.

Membership:

To date, approximately 250 members have registered with \$2,000 collected in initiation fees. Figures compared to the end of the 2009 season are \$40,000 short; this will be monitored closely in the next few weeks as more applications are expected. A **Action Item:** Regarding the blended tax, a motion was moved to adopt the blended GST/HST tax until the July deadline with an understanding that the By-laws need to be reviewed as the Club "season/year" is not defined.

Junior Program

David Adam reported the creation of an Advisory Committee who will meet on an ad hoc basis to discuss the issues specific to Junior and Intermediate members. These parents have voiced some legitimate concerns that have been discussed with Carlo Zambi in his Head Pro capacity. Innovative ideas brought-up by the parents include carrying out weekly competitions; and most importantly that junior members obtain similar treatment as full members. David Adam commended the Board for choosing the Noble Tennis School as its partner this season. Last year's junior pros have now been trained by the Noble Tennis School and deemed able to deliver the program.

Action Item: Secretary to post in the Club house a sign stating that junior members are allowed to play on clay courts weekdays from 12h00 to 3h00 pm.

Grounds and Maintenance

Brian Marley-Clarke informed the Board that he was able to identify a team of volunteers willing to participate in some of the work around the premises, as required. A walk-around the premises with Tim Murray revealed some ideas to maximize storage, improve the security perimeter, while obtaining an estimate of cost on labour and material. Accomplishment since last meeting, is having built the enclosure for the garbage bin at an approximate cost of \$1,500. There is some general maintenance to be done on the patio/lawn furniture; locks, etc. that will be undertaken with an estimated cost of \$600. Still outstanding is the repair of the men's bathroom window which is presently unsafe. Pending will be the estimates for the new surface in the spring for the hard courts and the tender on fences before we decide whether to add a new door at the end of the clay courts.

Action item: A motion was moved by George to approve the expense for replacing the window (around \$950) which was seconded by Peter.

Tournaments

Peter reported on the posting of ladder for both men and women at no cost. Presently, 25 spots are available but it can be extended. The no fee policy is in effect to motivate members to register. Mixed doubles will take place the 3rd weekend of June, weather permitting. August will see the Club Championship with the allocation of trophies. The option of windbreakers will be evaluated as the cedar hedge is not sufficient to stop the wind from being disrupting on some days.

Finance

Approximately \$100,000 in the bank. There has been a \$10,000 investment in a renewable GIC for the capital fund reserve. Membership on-line visa rate is now 2.5%.

Other Business

- The Board has received a \$10,000 donation from Mr. Firasat Ali Khan, deceased member, upon execution of his will. Mr. Ali Khan bequest is that the interests generated from the \$10,000 investment be given as a bursary to the winner of the junior tournament in the following manner: 2/3 to the 1st place and 1/3 to the runner up. George will action this item.
- Board will manage complaints through a suggestion box that will be located in a functional location and will be monitored by the Club Manager.
- Weekly newsletter need to be re-instated. Luisa, Beata and George to action.
- Mixed-double tournament to be held on Sunday, August 15 in memory of the death of Leslie (Les) Fireman son of Dr. Harold Fireman . Proceeds will go to the Heart and Stroke Foundation.
- Limitation to who has access to the valves/cells; Harley, Nadia and Brian as back-up.
- Social event will take place on Friday, June 18th. Event will be planned and coordinated by Christian.

Next Meeting:

Thursday, June 4 at 7pm, Beata's house, 120 Lansdowne.

The meeting was adjourned at 10 pm
Caroline Vecchio